



STATE UNIVERSITY OF PERFORMING & VISUAL ARTS, ROHTAK

**ENGINEERING WING,
SUPVA, ROHTAK**

Phone:-01262-660503, 9896490441 Email: registrar.supva@gmail.com

STANDARD BIDDING DOCUMENT PROCUREMENT FOR UPGRADING AND REPAIRING EXISTING FIREFIGHTING SAFETY EQUIPMENTS, SUPVA, ROHTAK

PART-1: COMPLETE BIDDING DOCUMENT

Name of work: Supply, installation, testing and commissioning for upgrading and repairing existing firefighting safety equipments in SUPVA, Rohtak.

DNIT Amount: Rs. 18,00,000 /-

PRESS NOTICE

SUPVA, ROHTAK Notice Inviting Tender	
Name of Work:	Supply, installation, testing and commissioning for upgrading and repairing existing firefighting safety equipments in SUPVA, Rohtak.
Cost:	Rs. 18,00,000/-
Earnest Money:	(i) For Contractor/Supplier = Rs.36,000/- (ii) For L&C Society = Rs.18,000/-
Time limit	1 month
Tenders to be received till: 03.00 PM on dated 04.04.2019	
i) The tenders will be received only through E-tendering For further details, please visit website https://haryanaeprocurement.gov.in	
(ii) Cost of The Bid document is Rs.1000/- (non-refundable), e- Service Fees is Rs. 1000/-and Earnest Money as stated above will be deposited through online/Net banking or RTGS.	
(iii) The agencies should quote the rate including GST, other taxes, levies, labour cess etc., complete as applicable from time to time.	

Registrar
SUPVA, Rohtak

DETAIL NOTICE INVITING TENDER

e-Tender is invited for below mentioned items in single stage two cover system i.e. Request for Pre-Qualification/Technical Bid (online Bid under PQQ/ Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope):-

S r. N o	Description of work / Items	Appx. Cost (Rs. In lacs)	EMD to be deposited by Bidder	Tender Document Fee & eService Fee (Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & Time of Bid of EMD Submission	Expiry Date & Time of Bid Preparation & Submission
1.	Supply, installation, testing and commissioning for upgrading and repairing existing firefighting safety equipments in SUPVA, Rohtak	Rs. 18,00,000/ -	Rs.36,000/- for Contractor /Supplier & Rs. 18,000/- for society	Rs.1000/- for Tender Document fee & Rs.1000/- for e-Service fee	08.03.2019 at 12:00 PM	03.04.2019 upto 04:00 PM through RTGS/NEFT	Upto 04-04-2019 (03:00 P.M.)

1. Detailed notice inviting tender/estimate drawing can be seen at the office of the undersigned during office hours.
2. Bidding documents available on website <http://supva.haryanaeprocurement.gov.in>
3. Newly enlisted contractors/societies/suppliers/manufactures should bring with them proof of their enlistment in appropriate class.
4. The bidders would submit bid through e-tendering only on the website i.e. <http://haryanaeprocurement.gov.in>

Under this process, the Pre-qualification/ Technical online bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. PQQ/Technical & Commercial Envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQQ/ Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

1. **The payment for Tender Document Fee and e-Service Fee shall be made by eligible bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through NET BANKING/RTGS/NEFT or OTC Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**

2. Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. **He/She will be required to make online payment of (as mentioned above) towards EMD fee in due course of time. If The intended bidder fails to pay EMD fee with in the stipulated time frame shall not be allowed to submit his / her bid for the respective event / Tenders.**

3. The interested bidders must remit the funds at least T+1 working day (Transaction day + One working Day) in advance i.e. **on or before (as mentioned above); and make payment via NET BANKING/RTGS /NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended bidder / Agency thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://haryanaeprocurement.gov.in>.**

The interested bidders shall have to pay mandatorily e-Service fee (under document fee – Non refundable) of Rs.1000/- (Rupee One Thousand Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.

The Payment for document fee/ e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

Key Dates

Sr. No.	Department Stage	Bidder's Stage	Start date and time	Expiry date and time
1		Tender Document Download and Bid Preparation/Submission	08.03.2019 at 12:00 PM	04.04.2019 at (03:00 P.M)
2	Technical Bid Opening		05.04.2019 at 10:00 A.M	
3	Financial Bid Opening		To be announced later	

* **Hard copy of the Technical Documents may be submitted at the office of the Registrar before the Technical Bid Opening.**

Important Note:

1)The Applicants/bidders have to complete 'Application / Bid Preparation & Submission' stage at the scheduled time as mentioned above. If any Applicant / bidder fails to complete his / her aforesaid stage with in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as 'Applications / bids not submitted'.

2)Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.

3)Applicant/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.

4)In the first instance, the online payment details of tender document fee + e-Service and EMD & PQQ/Technical Envelope shall be opened. Henceforth financial bid quoted against each of the item by the shortlisted bidder/ Agency wherever required shall be opened online in the presence of such bidders/ Agency who either themselves or through their representatives choose to be present. The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

The bids shall be submitted online in two separate envelopes:

Envelope 1: Technical Bid

The bidders shall upload the required eligibility & technical documents online in the Technical Bid.

Envelope 2: Commercial Bid

The bidders shall quote the prices in price bid format under Commercial Bid.

CONDITIONS: -

1. The tenderer will keep in touch with the University Web site for any change in the NIT/DNIT till the last date/revised last date of sale of tender and incorporate such changes in NIT/DNIT and the tender bids.
- 2.DNIT & prequalification criteria can be seen on any working day during office hours in office of the undersigned.
3. Conditional tenders will not be entertained & are liable to be rejected.
4. In case the day of opening of tenders happens to be holiday, the tenders will be opened on the next working day. The time and place of receipt of tenders and other conditions will remain unchanged.
5. The SUPVA, Rohtak reserves the right to reject any tender or all the tenders without assigning any reasons.
6. The societies shall produce an attested copy of the resolution of the Co-operative department for the issuance of tenders.
7. The tender without earnest money/bid security will not be opened.
8. In case of any dispute, The Jurisdiction of court will be at **Rohtak**.
9. The tender of the bidder who does not satisfy the qualification criteria in the bid documents is liable to be rejected summarily without assigning any reason and no claim whatsoever on this account will be considered.
10. The bid for the work shall remain open for acceptance during the bid validity period to be reckoned from the last date of submission of the tender. If any bidder/tenderer withdraws his bid/tender before the said period or makes any modifications in the terms and conditions of the bid, during the fix validity period, the earnest money shall stand forfeited. Bids shall be valid for 120 days from the date of bid closing i.e. from the last date of manual submission of EMD. In case the last day to accept the tender happens to be holiday, validity to accept tender will be the next working day.

11. Contractor/Agency/Society_____.

12. Any work, here tendered, may be withdrawn from further processing at any stage at the discretion of the competent authority without assigning any reason.

13. Engineer-in-Charge is competent to increase/decrease the quantity of work. In case of decrease of quantity, the contractor shall have no claim to any payment or compensation whatsoever on account of any profit or advantage which he might have derived from the execution of the work in full.

14. The University reserves the right to accept or reject or negotiate any of the tender or conditions/items without assigning any reason.

15. Plumbing and E.I work shall be got done through license holder agencies for the works involving PH/E.I.

**Registrar
SUPVA, Rohtak**

Endst. No. UEW/2018/

Dated :

Copy forwarded to the following for information and necessary action:

1. Superintending Engineer, PWD & BR Circles, Rohtak.

2. Technical Advisor, SUPVA, Rohtak.

3. In-charge, University Engineering Wing (UEW), SUPVA, Rohtak.

4. Executive Engineer, PWD & BR (Medical College), Rohtak/ KUK /HAU, Hisar/ GJU, Hisar/ CDLU, Sirsa/ BPS Women University, Khanpur/ DBSCRU, Murthal/ Indira Gandhi University, Meerpur (Rewari)/ Ch. Bansilal University, Bhiwani/ Chaudhary Ranbir Singh University, Jind.

5. OSD to Vice-Chancellor (for kind information of the worthy Vice-Chancellor), SUPVA, Rohtak.

6. OSD to Registrar (for kind information of Registrar), SUPVA, Rohtak.

7. DR (Accounts), CAO, SUPVA, Rohtak.

8. Notice Board.

SDE (C)

General Term & Conditions

1. Acceptance of tender will be intimated to the successful tenderer through a letter of intent (LOI) duly signed by the authorized signatory of the institution.
2. EMD/Performance Security of successful bidder may be forfeited, if the bidder withdraws or amends or derogates from the tender in any respect.
3. Validity of bids should be 120 days from the opening of technical bid.
4. SUPVA will not compromise with the quality/sub-standard material. At any stage, it is found that supplier has supplied inferior quality or different Payment shall be made for such items after reasonable deduction(s)/ rejection of the lot and forfeiting of Performance Security, as deemed fit, in the circumstances & decided by Institute.
5. The Performance Security will be refunded/ returned to the agency, without any interest after the expiry of contract period.
6. In any case, if tenders are not opened due to any reason, the Tender documents, processing Fee and EMD shall be returned to all bidders.
7. Conditional Tender will not be accepted.
8. Tender without EMD & Tender Fee will be summarily rejected.
9. The University can ask any clarifications & documents at any stage of the procurement depending upon the circumstances to ascertain quality of material used in manufacturing of items. All wood should be fully seasoned with node fect.
10. All the documents attached with the technical bid should be properly tagged, numbered, signed and stamped by the competent authority.
11. The EMD/performance security shall be forfeited incase:-
 1. If the Bidder withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
 2. If the bidder having been notified of the acceptance of his tender by the Buyer during the period of its validity,
 3. If the Bidder fails to furnish the Performance Security for the due performance of the contract.
 4. If the Bidder fails to sign the agreement.
 5. Fails or refuse to execute the contract.
 6. Fails to respond to queries by the SUPVA.
12. SUPVA will not responsible for any loss of property, manpower, and issues related to labour and/or labour laws of the agency.
13. No extra charges will be paid for material & manpower.
14. SUPVA has all the rights to cancel the contract agreement at any stage if the services of the concern agency not found satisfactory.
15. Agency will strictly follow all the safety measures as per the rules of the government.
16. The agencies will take-care all safety measures, while going for repair & maintenance.
17. SUPVA can cancel the whole tender process at any stage without assigning any reason.
18. Counter conditions by the Tenderers in matters concerning payment of bills shall not be acceptable.
19. SUPVA reserves the right to accept or reject any/all tenders without assigning any reason(s).
20. Tenders not on the prescribed Performa (attached), without requisite details, EMD and Processing Fee and received after the closing date/ time of tenders and tenders

with any rider will summarily be rejected.

21. Canvassing in any form will be viewed seriously and if any tenderer is found to be resorting to such practices, the tender of such firm will be rejected.
22. **Arbitration Clause:** That in case of any dispute between party of first part(SUPVA) and the part of other party(Agency) arising out of or in relation to the agreement, the dispute shall be referred to Hon'ble Vice Chancellor for arbitration. The award of the said Arbitrator shall be binding upon both parties. The seat of the arbitration shall be at SUPVA, Rohtak.
23. **Withholding of Payment:** This clause authorizes Buyer to withhold payment till end when seller fails in its contractual obligation. The standard text of this clause is as under:
24. **Right of Acceptance of Offer.**
25. (a) The Buyer reserves the right to accept partly or reject any offer without assigning any reason thereof. The Buyer does not pledge itself to accept the lowest or any other tender and reserves to itself the right of acceptance of the Whole or any part of the tender or portion of the qty. Seller shall supply the same at the rate quantity offered.
(b) In respect of enquiries, which call for procurement of more than one item, the Buyer reserves the right to consider and accept the offer for any of the items in the enquiry reserving the right to utilize the offer for balance items at a later stage within the validity of offer.

Patent Rights. The Seller shall indemnify and hold the Buyer harmless against all third party claims of infringement of patent, trade mark of industrial design rights arising from use of the stores supplied or any part thereof.

26. FORCE MAJEURE

Should any force majeure circumstances arise, each of the contracting party shall be excused for the non-fulfilment or for the delayed fulfilment of any of its contractual obligations, if the affected party within 14 days of its occurrence informs in a written form the other party.

Force majeure shall mean fires, floods, natural disasters or other acts such as war, turmoil, strikes, sabotage, explosions, and quarantine restriction beyond the control of either party.

27. PENALTY FOR USE OF UNDUE INFLUENCE

The Seller undertakes that he has not given, offered or promised to give, directly or indirectly any gift, consideration, reward, commission, fees brokerage or inducement to any person in service of the Buyer or otherwise in procuring the Contracts or forbearing to do or for having done or for borne to do any act in relation to the obtaining or execution of the Contract or any other Contract with the Government for showing or forbearing to show favour or disfavour to any person in relation to the Contract or any other Contract with the Government. Any breach of the aforesaid undertaking by the seller or any one employed by him or acting on his behalf (whether with or without the knowledge of the seller) or the commission of any offers by the seller or anyone employed by him or acting

on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1988 or any other Act enacted for the prevention of corruption shall entitle the Buyer to cancel the contract and all or any other contracts with the seller and recover from the seller the amount of any loss arising from such cancellation. A decision of the buyer or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the Seller. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the seller towards any officer/employee of the buyer or to any other person in a position to influence any officer/employee of the Buyer for showing any favour in relation to this or any other contract, shall render the Seller to such liability/ penalty as the Buyer may deem proper, including but not limited to termination of the contract, imposition of penal damages, forfeiture of the Bank Guarantee and refund of the amounts paid by the Buyer.

28. Right to Variation Clause

To take care of any change in the requirement during the period between issue of RFP and conclusion of contract, Buyer reserves the right to increase or decrease the quantity of the required deliverables by 50% without any change in the terms & conditions and prices quoted by the Seller. While concluding the contract, the quantity can be accordingly increased or decreased at the same terms of conditions.

29. Option And Repeat Order Clause

1. Option Clause: The BUYER shall have the right to place separate order on the SELLER during the original Delivery Period of Contract, limited to 50% of the main plant, spares, facilities or services as per the cost, terms and conditions set out in this contract. The price of the plant, system, spares etc shall remain same till one year from the effective date of the contract. Commercial Negotiation Committee to verify that there is no downward trend in prices of the product offered.

2. Repeat Order Clause: The Buyer may order within six months from the date of successful completion of the supply against this contract and at the same cost, terms and conditions of the contract.

3. When exercising one or both of the “Option Clause” and “Repeat Order Clause” above, the overall ceiling of fifty percent of the original contracted quantity will not be exceeded.

30. LIQUIDATED DAMAGES(LD)

In the event of the seller's failure to submit the Bonds/Guarantees/ Documents or/and supply/perform the items/services as per Delivery schedule specified in the contract, the Buyer may, at his discretion, withhold any payment until the completion of the contract. The buyer may also deduct LD to the sum of 0.5% of the contract price of the delayed/undelivered stores/ services mentioned above for every week of delay or part of a week, subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of delayed stores/services.

31. MODIFICATION AND WITHDRAWAL OF BIDS

Bidder can modify his bid any number of times before bid submission closing date and time. Bidder can also withdraw his bid before bid submission closing date and time.

Withdrawn is allowed only once in a tender. If a bidder withdraws his bid, he cannot participate in the particular tender again.

32. Performance Security

Successful bidder has to deposit the performance security of 5% of total cost of awarded works, within 15 days from the issue of work-order. The performance security should be either in the form of FDR or Bank Guarantee from Nationalized Bank/Schedule Commercial Bank in prescribed format as enclosed in. Performance Security should remain valid for a period of defect liability period + 45 days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.

33. LABOUR LAWS

The Agency shall abide by all the rules and regulations related to labour laws, accident, workmen compensation act, workmen insurance, ESI, PF, etc. This will be the sole responsibility of the agency. SUPVA will not be a party at any stage in any of the disputes relating to the above. In case, any liability arises due to non-conformance by the agency, under no circumstances SUPVA will be liable for the same.

34. TERMINATION FOR DEFAULT

The SUPVA may, without prejudice to any other remedy for breach of contract, by written notice of default, sent to the agency, terminate this contract in whole or in part.

1. If the agency fails to deliver any or all the services within the time period(s) specified in the contract, or any extension thereof granted by the SUPVA.
2. If the agency fails to perform any other obligations under the contract and
3. If the agency, in either of the above circumstances, does not remedy his failure within a period of 15 days (or such longer period as the SUPVA may authorize in writing) after receipt of the default notice from the SUPVA.
4. On a notice period of 30 days.
5. In the event the SUPVA terminates the contract in whole or in part pursuant to above para the SUPVA may hire the agency at the risk and cost of working agency under contract as SUPVA deems appropriate. However the agency shall continue the performance of the contract to the extent not terminated.

Note: Those terms & conditions mentioned in the tender document which are not applicable to this tender will not be mandatory.

Registrar,
SUPVA, Rohtak
Phone- 01262-660503

E-mail: Registrar.supva@gmail.com (is small or big ?)

TECHNICAL DOCUMENTS

Sr. no.	Description	Bidders Response (Yes/No)
1.	Proof of Enlistment.	
2.	Copy of PAN card.	
3.	Copy of income tax return for the last three years.	
4.	Successfully work done certificates of similar nature of works during the last 7 financial years as under:- One certificate of 80% of the estimated cost of this tender. Or Two certificates of 60% of the estimated cost of this tender Or Three certificates of 40% of the estimated cost of this tender.	
5.	Copy of GST Number	
6.	List of work done	
7.	Experience Certificate	
8.	Annual turnover during the last 03 financial years (minimum 30% of contract value)	
9.	Address of the agency/contractor with Contact No. (complete details should be filled by the agencies/contractors while making online bid)	

DNIT for Supply, installation, testing and commissioning for upgrading and repairing existing firefighting safety equipments in SUPVA, Rohtak. Approx. Amount: Rs. 18,00,000/- Earnest Money: Rs. 36,000/18,000 Time Limit: 2 Months				
Sr. No.	Description of Item	Qty.	Unit	Rate to be Quoted by the Contractor/ Supplier
1.	Providing & Fixing of Short Stainless Steel branch pipe with 15 mm dia nozzle ISI marked IS no. 903 complete	84	Nos.	
2.	Providing & Fixing of Gun Metal Hydrant Adaptor 63 mm dia ISI marked IS no. 903 complete	68	Nos.	
3.	Providing & Fixing of Gun Metal Hose Reel shut off nozzle 6 mm dia complete	56	Nos.	
4.	Providing & Fixing of Rubberized fabric lined hose pipe 63 mm dia 15 meter long confirming to IS 636 with Stainless Steel male female coupling with copper GI Binding confirming to IS :903 ISI Marked complete in all respect.	168	Nos.	
5.	Providing & Fixing of hose reel drum ISI marked IS no. 884 with 30 m long length PVC/ rubber pipe 19mm dia with shut of nozzle 6 mm, complete with ball valve and nut bolts complete in all respect.	53	Nos.	
6.	Providing & Fixing of Hose Reel Pipe 20 mm dia 30 Mtr. Long ISI Marked Complete in all respect	42	Nos.	
7.	Providing & Fixing of Fire Hose Cabinet Glass 3 mm	38	Nos.	
8.	Providing & Fixing of Ball Valve 1"	53	Nos.	
9.	Providing & Fixing of Cast Iron double flanged type ISI marked Butterfly valve with PN 1.0 pressure rating ISI Mark of the following size complete with bolts, nuts, washers and inserted rubber gaskets as required 100 mm dia	25	Nos.	
10.	Providing & Fixing of Fire Man Axe	84	Nos.	
11.	Providing & Fixing of Fire Hose Cabinet Lock	168	Nos.	
12.	Providing & Fixing of Painting on Fire Hose Cabinet door	84	Nos.	
13.	Providing & Fixing of Gun Metal Air Release valve	8	Nos.	

Note:-

1. The contractor shall quote the rates including all the taxes, GST etc. complete and no extra amount will be paid on this account. The contractor who does not quote the rates, the tender of that contractor shall be rejected out rightly.
2. The work shall be allotted to the contractor on overall lowest basis.
3. No material shall be supplied by the University.
4. The conditional tender and the tender in variation of the tender documents shall out rightly be rejected.
5. Quantity/amount can be increased or decreased.
6. Defect liability period will be 12 months.
7. Within 21 days of receipt of the Letter of Acceptance, the successful Bidder shall deliver to the Registrar a Performance Security in the shape of Bank Guarantee/ FDR of Nationalized Bank for an amount equivalent to 5% of the Contract price. The performance security will be valid upto the end of the defect liability period+45 days.
8. Validity of tender shall be 120 days.
9. The contractor/agency who fulfills the requirement of the documents as per technical document sheet, is eligible for purchase/filling the tender.
10. EXPERIENCE:- The tenderers should give documentary proof for having executed similar systems and equipment in any government department and other customers and should enclose the user list clearly mentioning the name of the users / installations. The tenderers without the user list shall be rejected out rightly.
11. The agency shall visit the university site for assessment of the existing firefighting safety equipments before filling the tender.
12. The term and condition mentioned in the tender document will be considered to the beneficial of the University if duplicacy in term and condition has been mentioned.
13. All the materials shall be of best quality and ISI mark.

Contractor

Witness

Employer