Handbook of Information for Girls Hostel.

1st July 2017-30th June 2018

STATE UNIVERSITY OF PERFORMING & VISUAL ARTS, ROHTAK

(A state University established under Haryana Act No. 24 of 2014)
Our Vision

To emerge as a premier Institution for imparting training in the fields of Fine Arts, Architecture, Design and Cinema in the Country and will produce highly trained professionals.

The University aims at a world class higher education system and will prepare students to be the citizens of multi-culture community.

University is striving to teach skills and creativity with global standards, with an emphasis on the rich heritage of Indian Traditional Art Forms in a new paradigm of Globalisation.

Road Map

To introduce Master Programmes in Fine Arts, Architecture, Design and Cinema.

To start industrial training programmes for final year students in the respective discipline.

To introduce campus placement cell in the University for our students.

To set up National and International exchange programmes with other Universities for faculty as well students.

To organize National/International Symposia/Conferences/Faculty Development programmes/ Workshops and Exhibitions.

To organize UGC based Orientation Programmes/Refresher Courses in the University and to Establish entrepreneur Development and Incubator Centre.
The University:

State University of Performing and Visual Arts came into existence by Haryana Govt. Act No. 24 of 2014 with the objective to facilitate and promote studies and research in emerging areas of higher education with focus on new frontiers of Design, Fine Arts, Urban Planning and Architecture and Film & Television and also to achieve excellence in these and connected fields.

The University is located at Rohtak in the State of Haryana- about 80 kms. From Delhi and is well connected by rail as well as road. Rohtak is the education hub of the State with excellent facilities for education in all fields of knowledge. The campus of the University is sprawling over 35 acres of land and is well laid with state of the art buildings and magnificent road network, presents a spectacle of harmony in architecture and natural beauty.

Now the State University entering in its 3rd year of existence with five different Departments in diverse fields in Fine Arts, Design, Architecture, Film and Television and Acting, the University has earned a national and International reputation. Our infrastructure has developed as one up the finest in the country and it is an unique University of its kind. The University specializes in cultivating a certain kind of artistic sensibility which simultaneously satisfies the creative demands of a work of art. An inter disciplinary approach is maintained here towards the field of visual and performing arts where young professionals are prepared to be part of the ever growing demands in these fields. Our hardworking team has the zeal to take the university to new heights with the vision to develop young minds to become achievers in their respective fields.

The University imparts education in 14 highly professional and technical Under Graduate Programmes, as under, through its well-furnished and well equipped five Departments with efficient and dedicated faculty to promote culture legacy of our Nation.

UG Programme offered in Campus:

<table>
<thead>
<tr>
<th>Applied Arts</th>
<th>Apparel Design</th>
<th>Cinematography</th>
</tr>
</thead>
<tbody>
<tr>
<td>Painting</td>
<td>Textile Design</td>
<td>Direction</td>
</tr>
<tr>
<td>Sculpture</td>
<td>Product Design</td>
<td>Editing</td>
</tr>
<tr>
<td>Animation &amp; Multi Media</td>
<td>Lifestyle Accessory Design</td>
<td>Sound recording &amp; Sound Design</td>
</tr>
<tr>
<td>Architecture</td>
<td></td>
<td>Acting</td>
</tr>
</tbody>
</table>
## OFFICERS OF THE UNIVERSITY

**Chancellor**  
His Excellency SH. KAPTAN SINGH SOLANKI  
Governor, Haryana

<table>
<thead>
<tr>
<th>Designation</th>
<th>Name of officers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vice-Chancellor</td>
<td>Sh. V.S. Kundu, IAS</td>
</tr>
<tr>
<td>Registrar</td>
<td>Prof. (Dr.) Bharti Sharma</td>
</tr>
<tr>
<td>Dean</td>
<td>Dr. D.S. Dahiya</td>
</tr>
<tr>
<td>Controller of Examination</td>
<td>Sh. V.P. Nandal</td>
</tr>
<tr>
<td>Dean Faculty of Design</td>
<td>Prof. Ranjan De</td>
</tr>
<tr>
<td>Proctor</td>
<td>Sh. Jatinder Sharma</td>
</tr>
<tr>
<td>Warden</td>
<td>Ms. Niharika Singh</td>
</tr>
</tbody>
</table>
Facilities provided to the hostel residents in the SUPVA Girls Hostel.

1. 24 hours Security guards are available on the main gate of the SUPVA girls hostel along with lady security within the girls hostel complex.
2. CCTV cameras are installed at the entrance of main gate as well as in the entrance of girls hostel separately.
3. Cooperative Mess facility is provided in SUPVA girls’ hostel.
4. Well furnished MESS, COMMON ROOM with LCD facility, READING ROOM and SICK ROOM, magazine and newspaper are available in hostel.
5. Water coolers with water purifier are available in hostel.
6. Geyser facilities are available in girls’ hostel.
7. Green and clean environment is maintained in the SUPVA girls’ hostel premises.
8. Hostel provides a bed with mattress, a table and a chair separately for each resident.
9. Basketball court and Badminton court.

Grievance Redressal

Warden is required to redress the grievances of the residents within 72 hours failing which the matter be reported to the Registrar. If the Registrar fails to solve the problem within a week, it would be reported to the Vice-Chancellor.

The residents are required to observe the above hierarchical order while reporting their complaints/problems and in no case they should violate it.
STATE UNIVERSITY OF PERFORMING AND VISUAL ARTS, ROHTAK
APPLICATION FORM FOR ADMISSION TO HOSTEL

1. Name of the Programme: _____________________________

2. Name of the Department: __________________________

3. Class _______________ Semester ___________________

4. Name of the Applicant (CAPITAL LETTERS): ________________

5. Mother's Name: ________________ Occupation ________ Mob. ____________

6. Father's Name: ________________ Occupation ________ Mob. ____________

7. Category: GEN/OBC/SC/ST/PH/SBC ____________________________

8. Date of Birth: ______________________________________________________________________________

9. Address for Correspondence: ________________________________________________________________ Pin ____________ Email: ___________________

   Telephone No. ____________________________

10. Permanent Address: ____________________________________________________________

   Pin ____________________________ Telephone No. (Mobile) ____________________________

   Landline _________________________

11. Were you a resident in SUPVA Hostel/Guest House in previous year? If yes, fill the following information:

Department ________________ Class ________________ Roll No. ____________

Room No. ____________________________

12. Name of any major disease, if the ward is suffering from. Any permanent medication is going on.

RECEIPT

Received Hostel admission application form number ___________________ from ____________________________ for admission to Hostel for the year 2017-18

Receptionist

FOLLOWING DOCUMENTS BE ATTACHED WITH THE APPLICATION FORM

1. Two passport size photographs.

2. Photocopy of the admission fee receipt (only for new students)

3. Last year Mark sheet (Only for existing students).

4. Undertaking by the parents.

5. Permanent address proof of the candidate.
Visitors permitted to visit the applicant:

1  2  3

Name……………………… Name……………………… Name …………………………

Relation…………………… Relation…………………… Relation ………………………

Contact No. .............. Contact No. .............. Contact No. ..............

Sign. of Guardian ....... Sign. Of Guardian ....... Sign. of Guardian ..............

Note- If any Contact Number changes, Guardian are required to inform this office in the writing

Declaration by the Applicant:

I solemnly, declare that I have gone through the rules and regulations of the hostel and would abide by them. In case of any misconduct or misbehavior, I may be fined or expelled by authorities from the hostel.

Date: 
Signature of the Applicant

I solemnly, declare that I have gone through the rules and regulations of the hostel and would abide by them, in case of any misconduct or misbehavior by my ward, the action taken by the concerned authorities will be acceptable to me.

Date: 
Signature of the Applicant

Supervisor  Warden  HOD
GIRLS HOSTEL RULES

The Hostels in Universities play a very significant role in pursuing academic, cultural and recreational activities. While developing Hostel facilities without having any mind set, it will be our endeavor to follow the well-established ethos and a healthy community atmosphere in the Hostel.

HOSTEL ADMISSION PROCEDURE

a) Immediately after the 1st Counseling when admission is secured for the University Institutes of studies, students seeking admission to the hostel should fill the hostel admission form. The hostel prospectus and form will be available on University website and at the hostel office also.

b) The First year students of various University Departments desiring hostel accommodation should submit the application form as attached to the prospectus duly filled in by the prescribed last date for submission to the hostel office along with the attested photocopies of:

1. Admission receipt of the University
2. Last year Mark Sheet (Only for existing students).

c) Students seeking readmission in hostel should have cleared her dues.

PRIORITY FOR ALLOTMENT

While all the regular students of SUPVA are eligible for hostel accommodation, preference will be given to Outside Rohtak students admitted after the counseling.

GENERAL CODE OF CONDUCT FOR HOSTEL RESIDENTS

1. The name and address of the Local Guardians (LG) to be provided in the admission form with the consent of parents at the time of interview during admission in the Hostel.

2. Hostellers must submit a fresh declaration about their home address at the beginning of each academic year, if they are readmitted.

3. In case hosteller's parents change their residence the same should be intimated within two weeks to the Hostel Office in writing with a proof.

4. If the students do not avail of a hostel seat when it is offered to them, they will loose their priority in the waiting list.

5. A 'Supervisor' will be appointed in the hostel for over all support & smooth functioning of the Hostel.

6. Hostellers are required to acquaint themselves with hostel rules and regulations and abide by them.

7. Every student must bring her own blanket, linen, curtains, water buckets and jug etc. There is a facility of mattress and pillow in the Hostel.

8. Students must handover to the Warden or Supervisor all the furniture and equipment of their rooms before leaving and obtain a Clearance Certificate/No Dues Certificate to the effect that all dues have been paid.

9. Residents should adopt measures for a sustainable environment friendly stay, which may include beautification of the notice board, plantation, cleaning their hostel premises, etc.

10. Taking Hostel food is compulsory for all hostel inmates.
DISCIPLINE

Students seeking admission to the hostel must read the rules and regulations carefully.

1. Ragging, in any means is strictly prohibited in the hostel and any indulgence will lead to expulsion from the hostel.

2. Students wanting to go during university holidays may do so with the special permission of the Deans/HOD/Warden but on the clear understanding that there will be no rebate of any charges including mess charge as per rules.

3. A resident will not be permitted to take leave without the permission of the Head of the Department/Warden for more than a total period of 5 weeks per semester (inclusive of 9 night leaves per month). In special circumstances, the extension of 9 days leave period may be extended by the Warden with maximum limit of 15 days per month.

4. Residents will be allowed to go home during End-term examination only for preparatory leave as per University Calendar.

5. Day Scholars (Boys) are not allowed inside the Girls Hostel premises.

6. Every student is responsible for the care of the room and its furnishing allotted to her and the furniture provided to her. No furniture will be removed from the room. Similarly no additional furniture will be brought into the room without prior permission of the Warden. Charges will be recovered for all damages and losses caused by the resident students.

7. Residents are expected to keep their rooms neat and tidy. Rooms are subjected to check by the warden at any time. Residents are required to maintain cleanliness of their bathrooms and corridors. Bins are provided for the collection of litter, fruit peels, etc. and fine of Rs. 100/- will be imposed if the bins are found outside the room in the evenings.

8. Any forbidden articles such as heaters, immersion rods, iron stoves, hotplates, electric kettles, etc if found in the room will be confiscated for the duration of the resident's stay in the hostel and in addition a fine of Rs. 500/- may be imposed for the violation of the rule. The decision of the warden shall be final in this regard.

9. Cooking of any type and ironing of clothes are strictly prohibited in the rooms.

10. Smoking, consuming alcohol, use of narcotics and drugs are strictly prohibited. Violation of this rules will result in expulsion from the hostel.

11. Music Systems, PC or laptop may be used in the rooms, but the volume may be adjusted at the decibel which does not disturb neighbours. Any violation of these regulations will lead to confiscation of these articles for the duration of their stay in the hostel and the decision of the Warden shall be final on receipt of complaint.

12. No students shall carry any activity in her room, which may cause disturbance or annoyance to her neighbours in the hostel. Disciplinary action will be taken against such students by the hostel authorities.

13. No resident can engage any person for service of any kind.

14. Every student on leaving her room shall switch off the light and fan.
15. Resident student is not allowed to go out of the hostel after 8:00 p.m. (Winter: 1 October to 31 March) & 8:30 PM (Summer: 1 April to 30 September). Violation of this rule could lead to disciplinary action.

16. A roll call will be taken at dinner time for 20 minutes after the main gate closes in the evening, daily and all students should be present. Senior students who are doing projects/lab/workshop work should seek prior permission for late entry. These students must furnish permission of their Head(s) of Department to work in the lab/workshop during late hours and submit it to the Warden office.

17. Dinner is the one meal at which all residents are present and everyone is expected to come decently dressed and maintain an atmosphere of dignity and decorum. The residents are expected to maintain an atmosphere of cordiality and friendliness.

18. A resident taking part in any cultural event outside the campus must have permission from parents/local guardian and take prior permission from their respective Dean and the Warden.

19. If a student is not permitted to appear in the "End Term Exams" due to the shortage of attendance, her candidature in the hostel will automatically be terminated in the next semester.

20. The resident shall vacate her room within two days after the annual/semester-end examination or inform the warden about the leaving schedule in any condition.

21. Any physical/mental discomfort illness, sick resident should inform hostel Warden without delay.

22. The Hostel seat will be re-allotted to another student if a resident fails to return to the hostel by the stipulated date at the end of vacation and no information/valid reason is furnished to the office within one week.

23. Hostellers are requested to take care of their own room. Hostel authority will not be responsible for any theft or missing of any items.

24. If the Hostel Warden is not satisfied with the Character, past behavior and antecedents of a student, they may refuse accommodation to her in order to ensure discipline and peaceful atmosphere in the hostel.

25. Any resident found misbehaving, disrespecting and disobeying with hostel staff will attract disciplinary action.

VISITORS

During working days (Monday-Friday) visiting hours are from 5:00 PM to 8:00 PM. However, on Saturday and Sunday visiting hours will extend from 8:00 am to 8:00 pm. Authorised lady visitors may visit the residents in the rooms with the permission of the Warden in case of emergency. Authorised male visitors can meet in mates only during specified hours in the visitor’s room.

GUESTS

1. Guests who are permitted to stay include Mothers, Sisters and one whose prior approval has been obtained from the Warden in writing.
2. Any student who is found entertaining a guest without prior permission will be punished with a fine of Rs.500/- in addition to the guest charges.

3. The guest charges are payable in advance. The billing will be from 10:00 a.m. to 10:00 p.m. and a fraction of a day will be treated as one day. Guest forms (available in the hostel office) should be filled in and paid for in advance by the students bringing in the guest after approval is given. No guest will be ordinarily allowed during minor and major exams.

4. Guest charges per day will be Rs.200/- for the only student guest and Rs.300/- for the other guests; the meal charges will be separately paid by the guest as applicable. For a student guest prior permission has been taken from the Warden and they will be allowed to enter the hostel after showing their Identity Card at the hostel entrance gate. If no permission has been obtained then the guest shall be treated as unauthorized warranting suitable action.

5. The alumni will be considered as outsider and the same charges will be applicable for them i.e. Rs.300/-.

LEAVE

1. Each student will be permitted night leave, either for Friday, Saturday or Sunday night or for three nights the maximum permissible night leaves being nine per month (inclusive of holidays). In special circumstances, the extension of 9 days leave period may be extended by the Warden with maximum limit of 15 days. Students on leave will report by 8:00 A.M. either on Saturday, Sunday or Monday according to the day/ date of return mentioned in the leave book.

2. Application for leave for a period exceeding 4 working days must be sanctioned by the Dean/ HOD.

3. All leave must be taken at least one day in advance the evening before. However, no leave can be availed till the classes are over.

4. Students will not be permitted to stay overnight at any place except their local guardians. If found doing otherwise the authorities shall take appropriate action including cancellation of the hostel seat.

5. No resident student may leave the hostel without having written permission of the Warden. Leave will not be sanctioned on phones from the Local Guardian. Emergency leave / Urgent leave may be approved up to four (04) days only for an academic year.

6. The above privileges will be withdrawn for a specified period, if students stay away from the Hostel, without obtaining previous permission from the Warden or for any other act of indiscipline in the Hostel/ University.

7. Each student is provided with a night leave book to be issued once, wherein the student is to get the signature of the local guardian or parents when they return after the leave. Loss of book is to be reported to the nearest Police Station.

8. Students will not be permitted to go earlier than the allowed dates, therefore students are not expected to get the reservations done before the allowed dates.

9. Students are not allowed to extend the leave beyond the sanctioned date while on leave.
10. For leave, a mail may be received from the parents/ local guardian with Id or valid signature otherwise the student will not be allowed to go.

HOLIDAYS
1. During summer vacation (as notified in the University Academic Calendar) hostel will remain closed.
2. However, the resident of higher classes should inform the Warden prior to the vacation break if she wants to stay back for summer/work/ training programme.
3. For winter break Parents/Local Guardian must inform in writing well in advance, exactly where & when their daughters/wards are going for the holidays.

MEDICAL CARE
1. First aid box is available with the Hostel Warden/ Supervisor.
2. Any case of major illness or medical ailment should be reported to the Warden.
3. The residents shall be solely responsible for all their Healthcare, and medical related expenditure.

HOSTEL MESS
Hostel has a mess system which is supervised by the members of the Mess Committee.

DINING HALL
Meals will be served in the Dining Hall at the following timings:

<table>
<thead>
<tr>
<th>Time</th>
<th>Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td>08:00AM - 09:30AM</td>
</tr>
<tr>
<td>Lunch</td>
<td>12:30PM - 02:00PM</td>
</tr>
<tr>
<td>Tea</td>
<td>05:00PM - 06:00PM</td>
</tr>
<tr>
<td>Dinner</td>
<td>08:00PM - 09:30PM</td>
</tr>
</tbody>
</table>

Guests will observe the same timings. The timings may be adjusted to suit the teaching schedule.

Those who are late from class for any meal or want a meal earlier must inform the Mess Secretary/Mess Manager in writing for special arrangement.

1. No hostel property may be removed from the dining room under any circumstances. Anyone found guilty of breaking this rule would make a good loss from her hostel security deposit.
2. Food should not be carried out of the dining hall. Under exceptional cases it may be done with prior permission.
3. Taking plates from dining hall without permission will be fined Rs.200/-. 
4. No rebates of mess fees will be given below minimum mess charges during preparatory leave other than fixed.
5. Any medical certificate submitted after having overstayed the holidays will not be considered for mess rebate.

HOSTEL FEE STRUCTURE

1. Hostel Admission Fee (It will be charged only once for the first time admission to the hostel) Re-admission Fee  
   Rs. 2000/- (Per Annum)  
   Rs. 1000/- (Per Annum)

2. Hostel Charges  
   Rs. 16000/- (Per Annum)

3. Hostel Security (refundable)  
   Rs. 5000/- (one time)

4. Mess Security (refundable)  
   Rs. 5000/- (one time)

5. Hostel Welfare charges (refundable)  
   Rs. 1200/- (Per Annum)

GUIDELINES FOR DIFFERENT FINES

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Broken Rules/Regulations</th>
<th>Amount of Fine</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Students going out without Gate Pass</td>
<td>Rs. 200/- and Inform Parents</td>
</tr>
<tr>
<td>2.</td>
<td>Misuse of electricity or use of Electrical Appliances (Item will be confiscated)</td>
<td>Rs. 500/-</td>
</tr>
<tr>
<td>3.</td>
<td>Cooking of any Items inside the hostel</td>
<td>Rs. 1000/-</td>
</tr>
<tr>
<td>4.</td>
<td>Damaging any property of hostel.</td>
<td>Double the actual cost of the property and getting repair.</td>
</tr>
<tr>
<td>5.</td>
<td>Changing room or bed without prior permission</td>
<td>Rs. 200/- + warning</td>
</tr>
<tr>
<td>6.</td>
<td>Student found shifting any material or furniture from common room</td>
<td>Rs. 200/- + Warning</td>
</tr>
<tr>
<td>7.</td>
<td>Any outsider/day scholar found in hostel</td>
<td>Rs. 500/- + warning (Room allotted student) and Rs. 2000/- Outsider/day scholar</td>
</tr>
<tr>
<td>8.</td>
<td>Students found forming any association/club without prior permission.</td>
<td>Rs. 500/- +warning (Each student)</td>
</tr>
<tr>
<td>9.</td>
<td>Smoking, drinking liquor, drugs (Fine will be imposed only two times, for third time offence termination from hostel)</td>
<td>Smoking- (Rs. 500/-)/Drinking liquor/ drug Rs. 5000/- and inform parents and Police Report. Maximum Termination (to be decided by the authority)</td>
</tr>
<tr>
<td>10.</td>
<td>Student found with any weapon, even if licensed</td>
<td>Minimum Rs. 1000/ Maximum Termination (to be decided by the authority) &amp; police report.</td>
</tr>
</tbody>
</table>
11. Possession of indecent articles like books, magazines, posters and DVDs Rs. 1000/-

12. Ragging other students Termination and/or Police report.

13. Late Entry Rs. 200/- and inform Parents

RULES FOR REFUND OF THE HOSTEL CHARGES AND SECURITY CHARGES

1. Any student who is allotted a seat in the hostel and later withdraws on or before 31st August of the same year will be refunded 50% of the total hostel charges. During "even semester" if a student does not stay even for a day and decides to withdraw will be charged for the full academic year.

2. Mess Security deposit will be refunded if the student has cleared her last mess bill. Clearance has to be taken from the Mess Incharge on 'No Dues Certificate' at the time of leaving the hostel.

3. Hostel Security Charges will be refunded only when a student leaves the hostel and the same must be claimed within a year of leaving the hostel. The cost of the breakage or other dues, if any, will be deducted from the Hostel Security charges. Refund will be processed only after all the hostel dues are cleared.

4. The hostel welfare charge is integral component of Hostel Charges and it shall be at the disposal of hostel Warden along with student welfare secretary and it shall be used for purposes specified for expenses of welfare funds and subject to auditing like other funds of the university.

5. The hostel mess charges will be deposited in the hostel office through a separate Demand draft of made in favour of "Registrar, SUPVA, Rohtak-Mess Fund" payable at Rohtak.

UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTE, 2009

(Under Section 26(1) (g) of the University Grants Commission Act, 1956)

Ragging is totally prohibited in State University of Performing and Visual Arts, Rohtak. The following acts constitute ragging:

1. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;

2. Indulging in rowdy or undisciplined activities by any student or students which cause or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;

3. Asking any student to do any act which such student will not in the ordinary course do and which as the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche or such fresher or any other student;
4. Any act of a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;

5. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.

6. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;

7. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;

8. Any act or abuse by spoken words, emails, post, public insults which would also include deriving prevented pleasure, vicarious or sadistic thrill for actively or passively participating in the discomfiture to fresher or any other student;

9. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure of showing off power, authority or superiority by a student over any fresher or any other student.

**ADMINISTRATIVE ACTION IN THE EVENT OF RAGGING**

The university shall punish a student found guilty of ragging after following the procedure and in the manner prescribed here in under:

a) The Anti-Ragging Committee of the university shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.

b) The Anti-Ragging Committee may, depending on the nature of gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;

i) Suspension from attending classes and academic privileges.

ii) Withholding/ withdrawing scholarship/fellowship and other benefits.

iii) Debarring from appearing in any test/ examination or other evaluation process.

iv) With holding results.

v) Debarring from representing the university in any regional, national or international meet, tournament, youth festival, etc.

vi) Suspension/ expulsion from the hostel.

vii) Cancellation of admission.

viii) Rustication from the University for Period ranging from one to four semesters.

ix) Expulsion from the university and consequent debarring from admission to any other university for a specified period. Provided that where the persons committing or abetting the act of ragging are not identified, the university shall resort to collective punishment.
AFFIDAVIT BY THE RESIDENT

I, ___________________________ (full name of student with admission/registration/enrolment number) d/o /Mrs./Ms. ___________________________ having been admitted to ___________________________ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009. (hereinafter called the “Regulations”). I have carefully read and fully understood the provisions contained in the said Regulations.

2) I have, also in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that
   a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
   b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be false, I am aware that my admission is liable to be cancelled.

Declared this __________ day of __________ month of __________ year.

7) No F.I.R. has been lodged against me.

Counter Signature of Parent/Guardian

Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) __________ on this the ________ (day) ________ of ________ (month) ________ , ________ (year) ________.

Counter Signature of Parent/Guardian

Signature of deponent

Solemnly affirmed and signed in my presence on this the ___________ (day) of ________ (month) ________ , (year) after reading the contents of this affidavit.

OATH COMMISSIONER
STATE UNIVERSITY OF PERFORMING & VISUAL ARTS, ROHTAK

STUDENT’S IDENTITY CARD

Name .................................................................................................................................
Father’s/Guardian Name .................................................................................................
Class .................................................. Department ..........................................
Roll. No. ..............................................Room No. ..................................................

Signature

(Back Side)

Blood Group .................................................................................................................
Address ............................................................................................................................
.................................................................................................................................
Contact No. ...................................................................................................................

Important:
In case of loss of this identity card the guardian should contact to the Warden for the issue of the Duplicate card.

(Front Side)
STATE UNIVERSITY OF PERFORMING & VISUAL ARTS, ROHTAK

GUARDIAN’S IDENTITY CARD

Name of the student……………………………………………………………………
Department ........................................ Class ..........................................
Roll. No. ............................................. Room No. ...............................
Father’s/Guardian Name .................................................................
Address ..............................................................................................
Identity Card No. .................................................................................


Name of Guardian
1 .......................... 2 .......................... 3 ..........................
Relationship
1 .......................... 2 .......................... 3 ..........................

Signature

(Back Side)

Signature of Guardian
1 .......................... 2 .......................... 3 ..........................
Signature of Parents
Signature of the Asstt. Warden/Hostel Supervisor ..............................

CHIEF WARDEN

Important:
1. Guardian should come along with this card to the Institution.
2. In case of loss of this identity card the guardian should contact to the Warden for the issue of the Duplicate card.
STATE UNIVERSITY OF PERFORMING & VISUAL ARTS,
ROHTAK

(A state University established under Haryana Act No. 24 of 2014)

For further information contact

The Warden

STATE UNIVERSITY OF PERFORMING & VISUAL ARTS,
SECTOR-6, ROHTAK, HARYANA 124001 (India)

www.supva.ac.in

Cost of Prospectus Rs.50/-