

## SUPVA

**Name of Work: Provision of Fixing of ACP Sheets at roof ceiling level lounge of building of Department of Design, SUPVA, Rohtak**

### Limited Quotation NOTICE

**Limited Quotations** are invited from reputed NSIIDC/MSME registered ISO certified firms, who have satisfactorily executed two similar works of value Rs.4.30 Lakh & above in last three years for undertaking the similar type with experience work ..

1.	Location (site)	Department of Design, SUPVA, Rohtak
2.	Estimated Cost	Rs.4.27 Lakh
3.	E.M.D.	Rs.8500/- in favour of the Registrar, SUPVA, Rohtak through DD/BD, payable at Rohtak
4.	Last date for submission of Quotations	09/02/2018 date upto 5:00 PM. Send the quotations to Deputy Registrar( Engg. Wing) SUPVA, Rohtak, SUPVA, Rohtak
5.	Opening the Quotations	15/02/2018 date at 11:00 AM. at SUPVA, Rohtak

- i) The Quotations will be received by the due date and for further details visit website <https://supva.ac.in>
- (ii) Experience documents duly attested must be enclosed with the Quotations. Incomplete and conditional Quotations shall be summarily rejected. The Registrar, SUPVA reserves the right to reject any or all the Quotations without assigning any reason thereof.

**Registrar**

Quotation FORM NO. \_\_\_\_\_

Last date for tender submission : 09/02/2018 date upto 5:00 PM

Date & Time of Quotation opening : 15/02/2018 date at 11:00 AM

STATE UNIVERSITY OF VISUAL AND PERFORMING ARTS, ROHTAK

**Quotation for Provision of Fixing of ACP Sheets at roof ceiling level lounge of building of Department of Design, SUPVA, Rohtak**

1. FIRM'S NAME & ADD : .....
- Contact No. : ...../Mobile No. ....
  - Type of Firm : :Govt. Undertaking/Firm/Private Ltd./MNC/cooperative

2. CLIENT SERVED BY THE FIRM : Please indicate by selecting Yes/No. Also attach a list of client, indicating services rendered, during, name of the contact person with phone nos.

Govt. Undertaking	M.N.C.	Public Sec. Undertaking	Private Sector	Educational Bodies
YES / NO	YES / NO	YES / NO	YES / NO	YES / NO

3. DETAIL OF TURNOVER FOR THE LAST TWO YEARS

Year 2015-16	Year 2016-17	Year 2017-18

4. ISO REGISTRATION NO. : \_\_\_\_\_

5. GST REGISTRATION NO. : \_\_\_\_\_

6. NSIIDC/MSME REGISTRATION NO. : \_\_\_\_\_

7. DETAIL IF EARNEST MONEY DEPOSITED

- Amount : 8500/- Demand Draft No.....Date.....
- Issuing Bank : .....

Date: \_\_\_\_\_

.....  
Authorized Signatory  
(With full Name & Designation)Seal of the firm

STATE UNIVERSITY OF VISUAL AND PERFORMING ARTS, ROHTAK

**Quotation for Provision of Fixing of ACP Sheets at roof ceiling level lounge of building of Department of Design, SUPVA, Rohtak**

**TERMS AND CONDITIONS**

1. The Quotations without Earnest Money Deposit (EMD) will be rejected.
2. Prices quoted should include all charges like GST/sales tax, Excise Duty, Octroi, Insurance, Technical Service/ Installation and Acceptance of the goods at site etc. No other charges/taxes/levies will be paid by the SUPVA during pendency of the contract/supply.
3. The firms should have a valid ISO registration certificate.
4. The firm should be registered with NSIIDC or MSME Haryana at least since last 3 years.
5. The firm should have a turnover of a minimum of INR 1.0 crore for each of last three years, or have a cumulative turnover of 3.0 crore for last three years.(Audited balance sheets to be submitted)
6. The firm should have satisfactorily executed two similar works of value Rs.4.30 Lakh & above in last three years in a Govt./semi government institute ( Completion certificates to be submitted)
7. The firm should have a minimum solvency of Rs.43000/- (Bank certificate to be submitted.)
8. The rates quoted are including the cost of material, transporting, loading and all others.
9. The quality of materials and brand name to be used shall be as specified in the original tender paper submitted by the agency.
10. The work will be done as per the CPWD specifications & on-site instruction of the Engineer in charge the technical person of the SUPVA.
11. Any failure in the structure provided and fixed by the agency, should be rectified within 24 hours of lodging the complaint.
12. The entire work shall be completed within the 30 days after 7<sup>th</sup> day of the work order failing which the Board reserve the right to impose admissible penalty for the delay of work.
13. In case of delayed completion penalty at the rate 1% per week subject to a maximum of 10% of the value of the work shall be levied.
14. In case of inordinate delay, the Registrar, SUPVA is authorized to cancel the order and allot the work to the next lowest eligible agency at the risk and cost of the defaulting tenderer .
15. Structural stability certificate shall be given by the agency for a period of 5 years.
16. The Quotation(s) must specifically mention the place and contact No. etc., from where support for maintenance work would be offered for defect liability services.
17. Appropriate penalty will be imposed in case of inferior workmanship. The material brought to site would be got checked before installation and utilization.
18. The rates will be valid for 60 days.
19. No advance payment will be made.
20. The material supplied must conform to the relevant IS Specifications.
21. No scaffolding etc. shall be provided by us.
22. The payment will be made as per the measurement and verification of the quality of work by the Engineer in charge.
23. If case of any dispute the Registrar, SUPVA shall be the sole Arbitrator and his decision shall be binding.
24. 5% security to be deposited by the successful bidder, which will be released after 6 months of successful installation.
25. Registrar, SUPVA reserves the rights to modify/increase/decrease the quantity/quality/conditions at any time without any prior notice

26. The Registrar, SUPVA does not bind himself to accept the lowest or any other bid and reserves to him/her the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
27. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.
28. The Registrar, SUPVA reserves the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
29. The quotation for the works shall remain open for acceptance for a period of Ninety (90) days from the date of opening of eligibility quotation. If any bidders withdraws his quotation before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the quotation which are not acceptable to the department, then the Registrar, SUPVA shall, without prejudice to any other right or remedy, be at liberty to forfeit 100% of the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the rebidding process of the work.
  - a. This notice inviting quotations shall form a part of the contract document.

The successful bidders/contractor, on acceptance of his quotation by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of The Notice Inviting quotation, all the documents including additional conditions, specifications and drawings, if any, forming part of the quotation as uploaded at the time of invitation of quotation and the rates quoted at the time of submission of quotation and acceptance thereof together with any correspondence leading thereto.

30. Failure to abide by any of the above conditions will result in outright rejection of the quotation.

I/WE/M/s .....have read the above Terms & Conditions and hereby accept the same.

DATE: .....

Authorized Signatory  
( With full Name & Designation)  
Seal of the Firm

### **Schedule of Work**

Name of Work:- Provision of fixing of ACP Sheet at roof ceiling level lounge of building of deptt of Design, SUPVA, Rohtak.

Sr. No.	HSR Item	Brief Description of item	Qty	Unit
1.	NS	Supplying and fixing ACP sheet of 4 mm thickness, 5 mm core fixed in position including drilling and fasteners etc., as directed by engineer in charge complete in all respect.	1768	Sft
2.	NS	Labour Charges for the above mentioned item no. 1	1768	Sft
3.	NS	Scaffolding charges up to height of 15 ½ mtr.		

Taxes as applicable such as GST etc. will be extra.

List of Documents to be attached with the tender

Sr.No	Description	Bidders Response (Yes/No)
1	Completion certificates	
2	Copy of PAN card.	
3	Copy of latest income tax return.	
4	Copy of GST registration	
5	NSIIDC/MSME registration certificate	
6	ISO certificate	
7	Audited balance sheet	
8	Solvency certificate	
9	EMD	
10	Affidavit of not being blacklisted by any govt body/ educational institute in India	
11	Affidavit of not executing the work on back to back basis	
12	Quotation with bidder's signature and stamp on all pages	